

TENDER NOTICE

WDBA RFQ 2024-004

- 1. Title** Diversity, Equity, Inclusivity, and Accessibility Services

- 2. Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at www.wdbridge.com.

- 3. Description** Request for Quotation 2024-004 is an invitation from WDBA to prospective Proponents to submit proposals for the provision of Diversity, Equity, Inclusivity, and Accessibility Services on a defined schedule as well as on call as needed for significant events. Conduct a review of existing DEIA programs and practices to understand the organization’s DEIA culture and review all recent activities and achievements. Support WDBA in furthering the development of its DEIA program through providing feedback and guidance regarding efforts made thus far and in establishing a roadmap, an action plan, and intended achievements.

- 4. Solicitation Type** Request for Quote.

- 5. Region of Opportunity** Windsor, Ontario, Canada.

- 6. Tendering Procedure** Open

- 7. Summary of Key RFQ Dates** The timetable for the RFQ is as follows:

RFQ Process	Date
Issue RFQ	February 14, 2024
Deadline for Questions & Clarifications	March 6, 2024, at 14:00:00 EST
Submission Deadline	March 13, 2024, at 14:00:00 EST

- 8. Documents** The RFQ is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at www.merx.com.

- 9. Conditions to Participation** None.

- 10. Proposal Delivery** Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.

- 11. Delivery of Services** The Successful Proponent will be required to provide Diversity, Equity, Inclusivity, and Accessibility Services, as outlined in the RFQ.

- 12. Contact** Name: Melanie St. Onge, Procurement Administrator (procurement@wdbridge.com)