

**NOTICE OF PROCUREMENT**

RFP 2017-031

1. **Title** Fairness Monitor

2. **Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at [www.wdbridge.com](http://www.wdbridge.com).

3. **Description** WDBA has a requirement for fairness monitoring and advisory services utilizing a Vendor of Record arrangement.

4. **Solicitation Type** Request for Proposals

5. **Region of Opportunity** Ontario, Canada, Windsor-Toronto

6. **Tendering Procedure** Open

7. **Summary of Key RFP Dates** The timetable for the RFP is as follows:

RFP Process	Date & Time
RFP Notice	October 5, 2017
Deadline for Questions & Clarifications	October 31, 2017 at 14:00:00 EDT
Final Addendum	November 7, 2017
Submission Deadline/ Closing Date and Time	November 14, 2017 at 14:00:00 EDT

- 7. Documents** The RFP is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at [www.merx.com](http://www.merx.com).
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- 8. Conditions to Participation** Prior to obtaining a copy of the RFP, Proponents must execute and submit a Non-Disclosure Agreement. These documents are available through MERX.
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- 9. Proposal Delivery** Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.
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- 10. Delivery of Services** The Successful Proponent(s) will be required to provide fairness monitoring and advisory services upon the issuance of Call-Up Agreements under an executed Master Services Agreement in accordance with all the requirements stipulated in this RFP.
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- 11. Contact** Name: Sandra Pillon, Procurement Officer  
E-mail: [procurement@wdbridge.com](mailto:procurement@wdbridge.com)
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